

THE HUDSON COUNTY
OPEN SPACE, RECREATION, AND
HISTORIC PRESERVATION TRUST FUND



APPLICATION FORM

FY 2009

Hudson County Open Space Advisory Board
c/o Hudson County Division of Planning
Brennan Court House
583 Newark Avenue
Jersey City, New Jersey 07306

Tel: (201) 217-5137 Fax: (201) 795-7856

Website: www.HudsonCountyNJ.org/Planning

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I. GENERAL INFORMATION & GUIDELINES

On June 26, 2003, the Hudson County Executive requested, and the Hudson County Board of Chosen Freeholders approved a resolution authorizing the placement of a public question (referendum) on the general election ballot for the establishment of a County Open Space Recreation & Historic Preservation Trust Fund. On November 4, 2003, the ballot question was approved by a two-to-one majority of County voters.

The Board of Chosen Freeholders, by resolution dated December 23, 2003, voted to establish the Hudson County Open Space, Recreation & Historic Trust Fund. The Trust Fund, funded through a property tax, is dedicated to acquire land for conservation, open space purposes, recreation facility enhancements, and historic preservation.

Entrusted by the Board of Chosen Freeholders, the Hudson County Open Space Trust Fund Advisory Board, has the duty to review, prioritize and recommend projects for open space, recreation and historic preservation funding that meet the goals and objectives outlined in the Hudson County Open Space & Recreation Plan.

Eligible Projects under the County's Open Space Trust Fund:

- Acquisition of land for conservation and recreation purposes
- Development and redevelopment of land existing or acquired for recreational and/or conservation purposes
- Preservation of historic properties, including the acquisition of such properties for historic purposes
- Up to 2% of the annual Trust Fund amount reserved for planning, engineering, historic, and environmental study factors for open space, recreation or historic preservation projects.

Who's Eligible?

- Hudson County Agencies
- The Hudson County Improvement Authority
- All twelve (12) municipalities in Hudson County
- Local entities, non-profit corporations and qualified charitable conservancies located in Hudson County that have received tax exemption under section 501(c)3 of the 1954 Internal Revenue Code

Open Space Trust Fund Advisory Board

The Trust Fund Advisory Board consists of nine (9) members appointed by the County Executive with the advice and consent of the Board of Chosen Freeholders, who participate in the approval process by reviewing, prioritizing and recommending projects for funding. Advisory Board members are representatives of county government, conservation, environment, historic preservation, park and recreation, and business communities.

Open Space Trust Fund Allocation

- The Trust Fund is funded through a property tax assessment determined annually by the Board of Chosen Freeholders, at a rate not to exceed one cent (\$0.01) per \$100.00 of total County equalized valuation.
- All money collected through the property tax assessment will be deposited into the Trust Fund and shall be apportioned according to the current Open Space, Recreation, and Historic Preservation Trust Program Statement adopted by the Board of Chosen Freeholders.

General Guidelines

Ten (10) complete sets of the applications complete with all attachments shall be submitted to the Open Space Advisory Board. Applicants are encouraged to include graphics, photographs, maps, surveys, and concept/site plans to illustrate the project. All attachments should be labeled with the project and applicant name.

The following are general information and guidelines to assist you in the completion of your application.

- **Description of the Site** – In 200 words or less, provide a summary description of the project. In this section, applicants should include the size of parcel(s), environmental or recreational significance and whether the site is ready for acquisition. For Acquisition and Park Improvement applications, state how the site will address countywide open space goals and/or

recreation needs. For Historic Preservation projects, describe the historical significance and potential benefits to Hudson County. Plans for future operations, maintenance, programming of the site, and ADA compliance should be discussed for all projects.

- **Previous awards** - List and indicate the status of all previous project awards received from the Hudson County Open Space Trust Fund.
- **Project Schedule** - Applicants should include an anticipated project schedule with dates (month/year) to start and complete each applicable phase of the project.
- **Supplemental Funding and Amounts** - List all supplemental sources of funds and amounts that have already been requested, obligated, or committed to the project (i.e. Green Acres grants, NJ Historic Trust, municipal matching funds, and private foundations). Include fund availability dates.
- **Design Plans** - All site plans and designs should be prepared and signed by a licensed professional.
- **Surveys, Maps, and Appraisals** - See guidelines in the Application Checklist specific to each project type for preparing and submitting all surveys, maps, and appraisals.
- **Construction Cost Estimates** - Applicants should include construction cost estimates prepared and signed by a licensed professional.
- **Operation and Management Plans** - Applicants should include future management plans and operation estimates.

Notice to Applicants:

Applications by municipalities and non-profit organizations should be accompanied by a resolution of support by the municipality where the site or project is located. All applications shall be evaluated using an established priority scoring system to analyze the relative merits of each proposed acquisition, development, historic preservation, or study. The system is designed to reflect the degree to which projects conform to findings, recommendations and priorities of the New Jersey Statewide Comprehensive Outdoor Recreation Plan, the New Jersey State Development and Redevelopment Plan, the statewide goals that are consistent with the Garden State Preservation Trust Act and Historic Preservation Office, as well as the Hudson County Master Plan and Hudson County Open Space and Recreation Plan. The system uses a set of factors to evaluate each project’s features. Not every factor is applicable to every type of project.

The Americans with Disabilities Act (ADA), signed into Federal law in 1990, requires that all public programs and services be made accessible to all people, regardless of an individual’s physical or developmental challenges. Therefore, special consideration will be given to proposals that address the physically and developmentally challenged.

2009 Schedule:

Applications released to eligible applicants:	January 28, 2009
Mandatory Pre-submission Conference for interested parties:	January 28, 2009
Deadline for submission of applications:	March 24, 2009
Presentations by applicants to the Open Space Advisory Board:	April 6– April 10, 2009
Site visits:	April 27 – May 1, 2009
Draft report and recommendations by Open Space Advisory Board:	May 27, 2009
Public hearing and final report:	June 24, 2009
Consideration by Freeholder Board:	August 11, 2009

JANUARY							FEBRUARY							MARCH							APRIL						
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**2009 Hudson County Open Space, Recreation,
and Historic Preservation Trust
Application Form**



SPECIAL INSTRUCTIONS

Submit ten (10) copies stapled, spiral bound, or binder clipped
(please, no three-ring binders) to:

Hudson County Open Space Advisory Board
c/o Hudson County Division of Planning
583 Newark Avenue
Jersey City, NJ 07306
Contact: (201) 217-5137

**RETURN NO LATER THAN
5:00 PM
TUESDAY, MARCH 24, 2009**

Late applications will not be accepted

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II. Hudson County Open Space Trust Fund Application Form

Please use this page as cover sheet.

Complete and submit ten (10) copies with all required attachments to:

**Hudson County Open Space Advisory Board
c/o Hudson County Division of Planning
583 Newark Avenue
Jersey City, NJ 07306
Contact: (201) 217-5137**

For H.C. Use Only

Date Rec'd: _____

Application No. ____ -- ____-- 09

Project Title: _____

Project Type: Land Acquisition Park & Recreation Improvement
 Historic Preservation Engineering, Planning, or Historic Study

Project Municipality: _____ **Project Address:** _____

Block(s): _____ **Lot(s):** _____

County Freeholder District: _____ **State Legislative District:** _____

Congressional District: _____ **Federal ID# assigned by IRS:** _____

Sponsor/Name of Local Unit or Organization: _____

Applicant Address: _____

City: _____ **State:** _____ **Zip:** _____

Chief Executive Officer: _____ **Telephone No.:** _____

Person having day to day responsibility for this application:

Name: _____ **Title:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone Number: _____ **Fax Number:** _____

E-mail address: _____ @ _____

I, _____ (*name of authorized official*), hereby certify that the information provided within this Hudson County Open Space Application Form is complete and true.

Date (mm/dd/yyyy)

Signature of official authorized to submit application as per attached Resolution of Governing Body or Organization Board

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III. ACQUISITION APPLICATION

CHECKLIST

<p>Note: This checklist should be returned with your completed application. If any items are not applicable, please indicate with checking off "N/A."</p>	<p>YES</p>	<p>NO</p>	<p>N/A</p>
<ul style="list-style-type: none"> • <u>Governing body resolution</u> authorizing the application (municipal council, board of directors, etc.) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Current copy of <u>municipal tax map</u> (printed to 11" x 17" size) identifying block and lot to be acquired. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Aerial map</u>, if available. An aerial map may be generated using the NJ DEP i-Map environmental mapping tool available on the web at: http://www.state.nj.us/dep/gis/depsplash.htm 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Property survey</u> signed and sealed by a NJ Licensed Land Surveyor. The survey should be prepared according to the NJ DEP Green Acres Standard Scope of Survey Services, available online at following webpage: http://www.nj.gov/dep/greenacres/survey/scope.html 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Property appraisal</u> prepared in accordance with NJ DEP Green Acres Scope of Work for Appraisal Services, available online at the following webpage: http://www.nj.gov/dep/greenacres/appscope.pdf 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Digital images, photographic slides, and/or prints of the project site, if available. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Preliminary assessment</u>, as defined by N.J.A.C.7:26E-3.1, conducted on the property to identify the presence of any potentially contaminated areas of concern. The report should be conducted in accordance with NJ DEP Green Acres requirements available online at: http://www.nj.gov/dep/greenacres/prelim.htm 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Letters of support</u> (i.e. municipal officials, local planning and zoning boards, neighborhood associations, residents). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Conceptual site plan</u>, if available. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Please review the <u>Americans with Disability Act (ADA) Standards for Accessible Design</u> guidelines available on the web at: http://www.ada.gov/adastd94.pdf If applicable, have they been included in the Conceptual Site Plan? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Application: Are all questions answered? Is form <u>signed</u>? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Application For Acquisition Funding

Description of the site. Include size of the parcel(s), environmental or recreational significance, and statement whether the site is ready for acquisition. State how the site will address countywide open space or historic preservation goals. Describe plans for the future use, operation, maintenance, programming of the site, and ADA compliance. Attach additional pages if necessary and appropriate documentation (appraisals, environmental assessments, etc.).

1. Open Space Needs

(See Appendix – Page 19, Table 1)

This factor evaluates the extent to which a proposed acquisition project will satisfy local open space deficits. The Balanced Land Use Deficit takes into consideration the amount of additional open space needed for each municipality in order to satisfy the open space goals through the balanced land use method. Points are awarded automatically based on the municipality in which the site is located.

Municipality: _____

Points: _____

2. Environmental Protection

(Check all that apply)

This factor is used to determine to what extent a proposed acquisition meets key conservation and environmental protection goals. Supporting documentation **must** be provided for all selected factors.

a. Land that is of sufficient size and is located so as to:

- i.** _____ Protect critical wildlife habitat.
- ii.** _____ Preserve critical sites as identified in the State Plan, NJ Meadowlands Master Plan, and Hudson County Master Plan, as applicable, or another unique natural area or land type (steep slopes, dunes, scenic overlooks, wetlands, and forest lands).
- iii.** _____ Provide additions to or linkages between existing public recreation/open space areas.
- iv.** _____ Support regional open space/conservation initiatives such as landscape ecology, biodiversity, wildlife corridors, or watershed protection.
- v.** _____ Protect documented threatened and/or endangered species habitat.

b. Land for greenways and water resource projects, including forest, stream corridors and trails that will:

- i.** _____ Represent an integral link in an existing or planned county, regional or statewide greenway or designated or potential Wild and Scenic acquisition projects.
- ii.** _____ Assist water resources protection efforts.
- iii.** _____ Provide significant natural flood protection.
- iv.** _____ Act as a physical or visual buffer between a sensitive area and development or provide visual or physical access to the water.
- v.** _____ Protect a significant portion of a river's headwaters, tributaries or corridor.

3. Public Support

(Attach all examples of public support)

Public support for a project is encouraged and should be demonstrated through governing resolutions, letters, and petitions that demonstrate broad inclusive support from the following:

- i.** _____ Municipal government office.

- ii. County government office.
- iii. Planning Board, Park, or recreation commission.
- iv. Environmental, shade tree, or historic preservation commission.
- v. User groups, neighborhood associations, community organizations, ward leaders, and the general public.

4. Planning

(Check all that apply)

Applications should demonstrate consistency with the following:

- i. NJ State Development and Redevelopment Plan.
(<http://www.nj.gov/dca/divisions/osg/plan/>)
- ii. NJ State Comprehensive Outdoor Recreation Plan.
(<http://www.state.nj.us/dep/greenacres/pdf/scorp.pdf>)
- iii. Hudson County Strategic Revitalization Plan, Master Plan, or Open Space Plan.
(<http://www.hudsoncountynj.org/planning/default.asp>)
- iv. National Historic Preservation Act- Sec. 106 Review.
(<http://www.achp.gov/work106.html>)
- v. Local planning documents (master plan, open space plan, etc.).

5. Public Access

(Check all that apply)

The site location:

- i. Is close to population centers.
- ii. Is accessible by public transportation.
- iii. Is accessible by walking or bicycling.
- iv. Creates public access where none exists or where existing access is undeveloped or restricted.

6. Recreation Potential

(Check all that apply)

The acquisition site:

- i. Is suitable for a significant recreation facility development.
- ii. Is suitable for water-dependent use and/or development.
- iii. Represents part of a waterfront development or redevelopment plan.
- iv. Provides environmental and/or cultural, tourism, and historic interpretive opportunities.
- v. Improves management or expansion of recreation facilities.

7. Public Access to Water

(See Appendix - Page 19, Table 2)

This evaluates the extent a project improves visual and/or physical public access to water.

Public Access to Water / Need for Access: _____

8. Cost Effectiveness

(Check all that apply)

This evaluates the quality of conservation or recreation opportunities provided by a project in comparison to the anticipated cost. Considerations include:

- i. Cost of alternative locations and facilities.
- ii. Bargain sale, donation, easement, or development rights purchase.
- iii. Cost of future operation and maintenance.

9. Project Priorities

(Check all that apply)

The following acquisition project elements are encouraged:

- i. Private investment and/or eco-tourism potential, public/private sector venture, supports municipal and county master plans, consistent with the State Plan or the New Jersey Meadowlands Commission Plan.
- ii. Waterfront development/redevelopment.
- iii. Trails, bike paths, or greenways.
- iv. Historic/archeological resource enhancement or preservation.
- v. Wildlife habitat protection.
- vi. Water resource protection.
- vii. Multiple-use projects.
- viii. Addition to or the development of a prior Green Acres or County funded project.
- ix. Donation of land, land value, volunteers, etc.
- x. Likelihood of development.
- xi. Within low to moderate income census tracts.
- xii. Within an Urban Enterprise Zone.
- xiii. Within Redevelopment Areas.
- xiv. Within the floodplain or flood hazard area.
- xv. Protects steep slopes.

10. First Time Applicants

Applies to a project or organization that previously has **not** received County Open Space funding.

Has the applicant received an award for Hudson County Open Space Funding before?

Yes, funded in year(s): _____ No

11. Local Match

One point will be awarded for every 10% of the value of the project that is match funded.

Total project cost: \$ _____

Amount applicant requests: \$ _____

Local share: \$ _____

Other Match (*Green Acres, NJ Historic Trust, etc.*): \$ _____

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IV. PARK & RECREATION IMPROVEMENT APPLICATION

CHECKLIST

Note: This checklist should be returned with your completed application. If any items are not applicable, please indicate with checking off "N/A."	YES	NO	N/A
<ul style="list-style-type: none"> • <u>Governing body resolution</u> authorizing the application (municipal council, board of directors, etc.) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Current copy of <u>municipal tax map</u> (printed to 11" x 17" size) identifying block and lot of project site. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Aerial map, if available. An aerial map may be created using the NJ DEP i-Map environmental mapping tool available on the web at: http://www.state.nj.us/dep/gis/depsplash.htm 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Site plans, including landscape design and any floor plans. Plans should be prepared by a licensed professional (e.g. architect, engineer, licensed contractor, etc.). Site plans should identify all existing and proposed facilities and any areas of grading, drainage, or proposed tree clearing. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Breakdown of construction and maintenance cost estimates including operations plan, prepared and signed by a licensed professional. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Please review the <u>Americans with Disability Act (ADA) Standards for Accessible Design</u> guidelines available on the web at: http://www.ada.gov/adastd94.pdf If applicable, have they been included in the Site Plan? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Copy of irrevocable <u>property lease or use agreement</u> for project site. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • List of all local, State, and Federal <u>permits</u> required for the project (e.g. Freshwater Wetlands, Flood Hazard Area, Tidelands, Coastal Permitting, US Army Corp., etc.). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • If the park is in the <u>NJ Meadowlands Commission</u> district, a letter of support from the Meadowlands Commission verifying review and endorsement of proposed development project should be enclosed. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Digital images, photographic slides, and/or prints of the project site, if available. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Letters of Support</u> (i.e. municipal officials, local planning and zoning boards, neighborhood associations, residents). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Application: Are all questions answered? Is form <u>signed</u>? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Application for Park and Recreation Improvement Funding

Description of the Project. How will the project address countywide recreational needs? Describe plans for the future operation, maintenance, programming of the facility and ADA compliance. Is the project ready for construction? Attach plans or designs as needed.

1. Facility Needs

(Check all that apply)

This factor evaluates the extent to which a proposed development project will satisfy local recreation facility deficits. Facility needs will be based on a comparison of recreational demands and a site-specific inventory of recreation facilities for the municipality in which the project is located.

- i. Site-specific inventory of existing facilities.
- ii. Addition of a new park or recreational facility not currently in use or existing.
- iii. Needs assessment identifying current and potential user groups.
- iv. Analysis of alternative locations or facilities.
- v. Development of a multiple-use facility.

2. Service Area Needs

(Check all that apply)

This factor considers the needs of the population to be served. The service area for the project will be defined on the basis of population density, scope and type of project.

- i. Identify population and geographic service area.
- ii. Assess needs of the population within service area.
- iii. Describe potential benefits to the area.

3. Environmental Protection

(Check all that apply)

This factor is used to determine to what extent a proposed park development/improvement meets key conservation and environmental protection goals. Supporting documentation **must** be provided for all selected factors. Projects that:

- i. Support regional open space/conservation initiatives such as landscape ecology, biodiversity, and watershed protection.
- ii. Preserve critical sites as identified in the State Plan, NJ Meadowlands Master Plan, and Hudson County Master Plan, as applicable, or another unique natural area or land type (steep slopes, dunes, scenic overlooks, wetlands, and forest lands).
- iii. Provide additions to or linkages between existing public recreation/open space areas.
- iv. Protect documented threatened and endangered species habitat.

4. Public Support

(Attach all examples of public support)

Public support for a project is encouraged and should be through governing resolutions, letters, and petitions that demonstrate broad inclusive support from the following:

- i. Municipal government office
- ii. County government office

- iii. Planning Board, Park or recreation commission
- iv. Environmental, shade tree, or historic preservation commission
- v. User groups, neighborhood associations, community organizations, ward leaders, and the general public.

5. Planning

(Check all that apply)

Applications should demonstrate consistency with the following:

- i. NJ State Development and Redevelopment Plan
[\(http://www.nj.gov/dca/divisions/osg/plan/\)](http://www.nj.gov/dca/divisions/osg/plan/)
- ii. NJ State Comprehensive Outdoor Recreation Plan
<http://www.state.nj.us/dep/greenacres/pdf/scorp.pdf>
- iii. Hudson County Strategic Revitalization Plan, Master Plan, or Open Space Plan
<http://www.hudsoncountynj.org/planning/default.asp>
- iv. National Historic Preservation Act- Sec. 106 Review
<http://www.achp.gov/work106.html>
- v. Local planning documents (master plan, open space plan, etc.).

6. Public Access

(Check all that apply)

The development/redevelopment improvement site location is:

- i. Close to population centers.
- ii. Accessible by public transportation.
- iii. Accessible by walking and bicycling.
- iv. Creates public access where none exists or where existing access is undeveloped or restricted.

7. Recreation Potential

(Check all that apply)

The improvement site:

- i. Is suitable for a significant recreation facility development.
- ii. Is suitable for water-dependent use and development.
- iii. Represents part of a waterfront development or redevelopment plan.
- iv. Provides environmental, cultural, tourism and/or historic interpretive opportunities.
- v. Improves management or expansion of recreation facilities.

8. Public Access to Water

(See Appendix - Page 19, Table 2)

This evaluates the extent a project improves needed visual and/or physical public access to water.

Public Access to Water / Need for Access: _____

9. Design Quality and Site Suitability

(Check all that apply)

This factor emphasizes the importance of careful and appropriate site design accounting for site suitability while minimizing any adverse environmental impact of park or recreation improvements. Projects that have a significant negative impact on the site's natural resources will not be considered. Project design should:

- i. Minimize clearing by siting facilities in a cleared area.
- ii. Minimize grading, excavation, and poor drainage by choosing sites with suitable topography and soil conditions for proposed facilities.
- iii. Retain, establish, or enhance vegetative buffers, or incorporate other techniques compatible with the surrounding land covers.
- iv. Use effective landscaping minimizing removal of native plant material.
- v. Include significant shade tree plantings and vegetative cover with high rate of survivability.

- vi. Designed and constructed with clean and renewable energy and maximizes energy efficiency.
- vii. Include multiple recreation, cultural, tourism, and conservation purposes with community involvement.
- viii. Provide opportunities for a variety of user group and multiple active and passive recreation activities.
- ix. Design and construction that utilizes clean and renewable energy and maximizes energy efficiency.
- x. For projects involving structures, project is designed to meet the U.S. Green Building Council's (USGBCs) Leadership in Energy and Environmental Design (LEED) Green Building Rating System for New Construction and Major Renovations Version 2.1. (www.usgbc.org)

10. Cost Effectiveness

(Check all that apply)

This evaluates the quality of conservation or recreation opportunities provided by a project in comparison to the anticipated cost. Considerations include:

- i. Cost of alternative locations and facilities.
- ii. Bargain sale, donation, easement or development rights purchase.
- iii. Cost of future operation and maintenance as demonstrated in draft/preliminary plan.

11. Project Priorities

(Check all that apply)

The following development project elements are encouraged:

- i. Private investment and/or eco-tourism potential, public/private sector venture, supports municipal and county Strategic Revitalization Plans consistent with the State Plan or the Pinelands Plan.
- ii. Waterfront development/redevelopment improvement.
- iii. Trails/bike paths/greenways improvements.
- iv. Multiple use projects.
- v. Additional development of a prior Green Acres funded project.
- vi. Donation of land, land value, volunteers, etc.
- vii. Within Low to Moderate-income census tracts.
- viii. Within an Urban Enterprise Zone Area. (http://www.nj.gov/njbusiness/forms/Urban_Enterprise_Zone_Contact_Information.pdf)
- ix. Within Redevelopment Areas.
- x. Protects environmentally sensitive areas (steep slopes, wetlands, forest, floodplain, natural stormwater detention, threatened and endangered species).

12. First Time Applicants

Applies to a project or organization that previously has **not** received County Open Space funding.

Has the applicant received an award for Hudson County Open Space Funding before?

Yes, funded in year(s): _____ No

13. Local Match

One point will be awarded for every 10% of the value of the project that is match funded.

Total project cost: \$ _____

Amount applicant requests: \$ _____

Local share: \$ _____

Other Match (*Green Acres, NJ Historic Trust, etc.*): \$ _____

14. Americans with Disabilities Act (ADA)

(Check all that apply)

This factor evaluates to what extent the proposed project design has incorporated the American with Disabilities (ADA) Standards for Accessible Design. Proposed ADA design includes, but is not limited to the following:

- i.** _____ Newly designed facilities and buildings contain at least one accessible route within the boundary of the site from public transportation stops, accessible parking spaces, passenger loading zones if provided, public streets, or sidewalks, to an accessible facility or building entrance.
- ii.** _____ If parking spaces are provided, then designated accessible spaces are provided in the parking area at a ratio of 1 for every 25 spaces available.
- iii.** _____ All lavatories, bathing facilities, drinking fountains, public telephones, text telephones (TDD) are located on an accessible route and are in compliance with the standard ADA accessible dimensions.
- iv.** _____ Facility signage includes raised and brailled characters, pictorial symbol signs, and assisted listening devices.
- v.** _____ Accessible wheelchair seating locations are provided in assembly areas at the ADA Standards for Accessible Design ratios.
- vi.** _____ If other reasonable accommodations are provide, please describe and submit supporting documentation.

V. HISTORIC PRESERVATION APPLICATION

CHECKLIST

Note: This checklist should be returned with your completed application. If any items are not applicable, please indicate with checking off "N/A."	YES	NO	N/A
<ul style="list-style-type: none"> • <u>Governing body resolution</u> authorizing the application (municipal council, board of directors, etc.) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Current copy of <u>municipal tax map</u> (printed to 11" x 17" size) identifying block and lot of project site. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Aerial map, if available. An aerial map may be created using the NJ DEP i-Map environmental mapping tool available on the web at: http://www.state.nj.us/dep/gis/depsplash.htm 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Letter from NJ Historic Preservation Office certifying the site is on the State and/or National Register of Historic Places. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Copy of listing and eligibility status with the site identified on the NJ and National Registers of Historic Places available for print online at the following website: http://www.nj.gov/dep/hpo/1identify/nrsr_lists.htm 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Site plans</u>, including landscape design and any floor plans. Plans should be prepared by a licensed professional (e.g. architect, engineer, licensed contractor, preservationist, etc.). Site plans should identify all existing and proposed facilities. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Please review the <u>Americans with Disability Act (ADA) Standards for Accessible Design</u> guidelines available on the web at: http://www.ada.gov/adastd94.pdf If applicable, have they been included in the Site Plan? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Breakdown of construction and maintenance <u>cost estimates</u> including operations plan, prepared and signed by a licensed professional. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Copy of irrevocable <u>property lease or use agreement</u> for project site. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • List of all <u>permits</u> that may be required for the project (e.g. local historic commission, Sec. 106 of National Historic Preservation Act, DEP Land Use, etc.). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Digital images, photographic slides, and/or prints of the project sites. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Letters of Support</u> (i.e. municipal officials, local planning and zoning boards, neighborhood associations, residents). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Application: Are all questions answered? Is form <u>signed</u>? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Application for Historic Preservation Funding

Description of Project. Site should be on the State or National Register of Historic Places, or certified by the State Historic Preservation Office as an eligible site. Describe historic significance and plans for future operation, maintenance, programming of the site, and ADA compliance. Is the project ready for preservation or restoration? Attach designs or plans prepared by qualified professional consultant.

1. Historic Resource Preservation

(Check all that apply)

This factor is used to determine to what extent a proposed acquisition or improvement meets key historic resource preservation goals.

a. The level of historical significance, as evidenced by the site being included on or being eligible for inclusion on the New Jersey and/or National Registers of Historic Places or State Plan Critical Historic Sites:

- i.** Sites listed on either the State Register (SR) or National Register (NR) of Historic Places.
- ii.** Sites that have received Certification of Eligibility (COE) or opinion of eligibility (SHPO Opinion) by the State Historic Preservation Officer, or determination of eligibility (DOE) from the Keeper of the National Register.
- iii.** Sites with historical significance that are located within a Local Certified Historic District recognized by the National Park Service as meeting the criteria for registration and/or governed by a state or local statute or ordinance that protects the historic resources of the district.

b. The contributions afforded by the preservation, enhancement, or rehabilitation of the historic resource to the community:

- i.** Extent to which the site provides extensions to or linkages between public recreation/open space areas
- ii.** Extent to which the site is part of an ongoing historic preservation/restoration project or historic study or investigation.
- iii.** Level of integrity demonstrated by the authenticity of a property's historic identity, evidenced by the survival of physical characteristics that existed during the property's historic period.

2. Public Support

(Attach all examples of public support)

Public support for a project is encouraged and should be demonstrated through governing resolutions, letters, and petitions that demonstrate broad inclusive support from the following:

- i.** Municipal government office

- ii. County government office
- iii. Planning Board, Park or recreation commission
- iv. Environmental, shade tree, or historic preservation commission
- v. User groups, neighborhood associations, community organizations, ward leaders, and the general public.

3. Planning

(Check all that apply)

Applications should demonstrate consistency with the following:

- i. NJ State Development and Redevelopment Plan
(<http://www.nj.gov/dca/divisions/osg/plan/>)
- ii. NJ State Comprehensive Outdoor Recreation Plan
(<http://www.state.nj.us/dep/greenacres/pdf/scorp.pdf>)
- iii. Hudson County Strategic Revitalization Plan, Master Plan, or Open Space Plan.
(<http://www.hudsoncountynj.org/planning/default.asp>)
- iv. National Historic Preservation Act- Sec. 106 Review
(<http://www.achp.gov/work106.html>)
- v. Local planning documents (master plan, historic structure report, etc.).

4. Public Access

(Check all that apply.)

The historic preservation project site location is:

- i. Close to population centers.
- ii. Accessible by public transportation.
- iii. Accessible by walking and bicycling.
- iv. Creates public access where none exists or where existing access is undeveloped or restricted.

5. Design Quality

(Check all that apply)

The design provides opportunities for a variety of user groups or activities at the preservation site. Applicants are encouraged to include a comprehensive plan that describes plans for re-adaptive use, integration of new facilities, and the official architect of record. The project design should:

- i. Improve the long term preservation goals and readaptive use of the property or project.
- ii. Retain and preserve historical character of a property.
- iii. Use effective landscaping appropriate to the historical context of the site where possible.
- iv. Include multiple recreation, cultural, tourism, and preservation purposes with community involvement.
- v. Design and construction that utilizes clean and renewable energy and maximizes energy efficiency.
- vi. For projects involving structures, project is designed to meet the U.S. Green Building Council's (USGBCs) Leadership in Energy and Environmental Design (LEED) Green Building Rating System

6. Cost Effectiveness

(Check all that apply.)

This evaluates the quality of conservation or recreation opportunities provided by a project in comparison to the anticipated cost. Considerations include:

- i. Bargain sale, donation, easement or development rights purchase
- ii. Cost of future operation and maintenance

7. Project Priorities

(Check all that apply.)

The following preservation project elements are encouraged:

- i. Private investment and/or tourism potential, public/private sector venture.
- ii. Historical/archeological resource enhancements and/or preservation.
- iii. Multiple use projects.
- iv. Addition to a prior Green Acres, NJ Historic Preservation, or similarly funded project.
- v. Donation of land, land value, historic structure, volunteers, etc.
- vi. Within low to moderate-income census tracts.
- vii. Within an Urban Enterprise Zone.
- viii. Within Redevelopment Areas.

8. First Time Applicants

Applies to a project or organization that previously has **not** received County Open Space funding.

Has the applicant received an award for Hudson County Open Space Funding before?

Yes, funded in year(s): _____ No

9. Local Match

One point will be awarded for every 10% of the value of the project that is match funded.

Total project cost: \$ _____

Amount applicant requests: \$ _____

Local share: \$ _____

Other Match (Green Acres, NJ Historic Trust, etc.): \$ _____

10. Americans with Disabilities Act (ADA)

This factor evaluates to what extent the proposed project design has incorporated the American with Disabilities (ADA) Standards for Accessible Design. Proposed ADA design includes, but is not limited to the following:

- i. Newly designed facilities and buildings contain at least one accessible route within the boundary of the site from public transportation stops, accessible parking spaces, passenger loading zones if provided, public streets, or sidewalks, to an accessible facility or building entrance.
- ii. If parking spaces are provided, then designated accessible spaces are provided in the parking area at a ratio of 1 for every 25 spaces available.
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- iv. Facility signage includes raised and brailled characters, pictorial symbol signs, and assisted listening devices.
- v. Accessible wheelchair seating locations are provided in assembly areas at the ADA Standards for Accessible Design ratios.
- vi. If other reasonable accommodations are provide, please describe and submit supporting documentation.

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VI. PLANNING, ENGINEERING, HISTORIC, AND ENVIRONMENTAL STUDY FACTORS CHECKLIST

Note: This checklist should be returned with your completed application. If any items are not applicable, please indicate with checking off "N/A."	YES	NO	N/A
<ul style="list-style-type: none"> • <u>Governing body resolution</u> authorizing the application (municipal council, board of directors, etc.) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Statement</u> of purpose and demonstrated evidence of need to conduct the study. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Detailed study proposal including scope of work and project timeline. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Current copy of <u>municipal tax map</u> (printed to 11" x 17" size) identifying block and lot of project site, if applicable. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • If applicable, copy of listing and eligibility status with the site(s) identified on the NJ and National Registers of Historic Places available for print online at the following website, : http://www.nj.gov/dep/hpo/1identify/nrsr_lists.htm 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Copy of irrevocable <u>property lease or use agreement</u> for project site. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Aerial map, if applicable. An aerial map may be created using the NJ DEP i-Map environmental mapping tool available on the web at: • http://www.state.nj.us/dep/gis/depsplash.htm 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Digital images, photographic slides, and/or prints of the project sites. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <u>Letters of Support</u> (i.e. municipal officials, local planning and zoning boards, neighborhood associations, preservationists, residents). 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Application: Are all questions answered? Is form <u>signed</u>? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Planning, Engineering, Historic, and Environmental Study Factors

Property Owner(s): _____

Is there currently public access to site? Yes No

Have you enclosed a letter of consent, use agreement, or contract from owners authorizing access and/or execution of the proposed study?
 Yes No

Description of Project. Provide a statement of purpose describing the need to conduct the planning, engineering, historic, or environmental study. Proposals should address specific goals in state, county, or local open space, recreation, environmental, or historic preservation plans.

1. Needs Analysis

(Check all that apply)

This factor evaluates the need of a county, municipal, or non-profit organization to conduct engineering/architectural, assess, study, or develop a plan or study for a site. The applicant should address the following:

- i. Historical, recreational, or cultural significance of the property.
- ii. Extent of accessibility by the public.
- iii. Non-construction activities related directly to planning for preservation, restoration or rehabilitation of a recreation site or historic property, including Feasibility studies; Existing conditions documentation; Planning for compliance with the Americans with Disabilities Act; Analysis of existing building systems (e.g. heating, electrical, safety); and providing recommendations for improvement; Maintenance plans.
- iv. Nominations to the New Jersey and/or National Register of Historic Places; inclusion on the NJ ROSI
- v. Heritage tourism programming plans;
- vi. Master or strategic plans;
- vii. Fund-raising or marketing plans for initiating capital campaigns for restoration/rehabilitation work;
- viii. Endowment planning and proposals;
- ix. Development of interpretive or curriculum materials, interpretive signage or directional signs or plaques; and
- x. The development of visual media or other devices to help the disabled visitor.

2. Public Support

(Check all that apply)

Public support for a project is encouraged and should be demonstrated through governing resolutions, letters, and petitions that demonstrate broad inclusive support from the following:

- i. Municipal government office
- ii. County government office
- iii. Planning Board, Park or recreation commission
- iv. Environmental, shade tree, or historic preservation commission

VII. Appendix

A. Balanced Land Use

The Balanced Land Use Deficit table assesses a community's parks and open space needs. The second column lists the acres of existing parkland within a municipality. The third column describes the community's balanced land need as established by the NJ DEP Green Acres Program based upon a community's population and land area. The fourth column calculates the acres of parkland as a percentage of the community's balanced land need. The last column assigns points to a municipality (scale of 1-10) based on that community's parkland deficit.

Table 1. Balanced Land Use Deficit (From 2005 Open Space Recreation & Historic Preservation Plan)

Municipality	Acres of Existing Parkland	NJ Balanced Land Calculation	Percentage of Goal	Municipal Deficit / Points
Bayonne	66.30	208.95	32%	7
East Newark	0.50	2.22	23%	8
Guttenberg	0.30	4.17	7%	9
Harrison	4.50	25.44	18%	8
Hoboken	16.40	35.43	46%	5
Jersey City	193.4	391.56	49%	5
Kearny	90.50	165.99	55%	5
North Bergen	25.60	81.63	31%	7
Secaucus	26.10	95.43	27%	7
Union City	12.6	23.22	54%	5
Weehawken	5.60	24.72	23%	8
West New York*	10.50	23.58	45%	6
Countywide	452.30	1,082.34	42%	6

*West New York ROSI revised to reflect steep slope portion of Palisades site.

B. Public Access to Water

Federal and State laws, through Coastal Zone Management policies and waterfront development regulations, promote public access to open bodies of water. The NJ DEP assigns bonus points to Green Acres applications which facilitate access to oceans, bays, rivers and other bodies of water based on depth and breadth. The table below assigns points to water bodies consistent with Green Acres policies.

Table 2. Public Access to Water / Need for Access

Water Body Type	High (e.g. water-based activity)	Medium (e.g. water resource protection)	Low (e.g. preservation of view shed)
Bay, River	9	8	7
Stream, Creek, Marsh	6	5	4
Pond or other small body of water	3	2	1

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